

Henrico Local Human Rights Committee

Draft

Bi-Monthly Meeting

April 5, 2011

6:30pm

Members present: Edward McIntosh, presiding; Laura Buracker, recording
Members absent: Gloria Watford, Aljanon C. Willis
Others present: Carrie Flowers, Human Rights Advocate

Affiliates present: Dawn Wadiak, Barry Vassar, **Attachment & Trauma Institute**;
Erica Garris, **Aunt Ann's Home for Adolescents**;
Claudia Webb, **Braley & Thompson**;
Lisa Adkins, **Clearr Vission Support Services**;
Amber Golderos, **Clinical Alternatives**;
Charlene Fox, Lolita Jones-Epps, **Family Life Services**;
Anita Wiles, **Family Focus**;
Stosh Kalinsky, **Heart Havens**;
Yvonne Russell, **HAMHDS**;
Gerry O'Neill, **Institute for Family Centered Services**;
Kathleen Toms, Brian Chizuk, Sherry Quigley, **Intercept Youth**;
Kelli Payne, **Lonchms/Olivia's House**;
Christina Dhir, **Lutheran Family Services**;
Shawmika Wright, Pamela Hagues, **Ndutime Youth**;
Beverley Bell, **St. Mary's**;
David Badder, **Seton House**;
Valerie Clayton, **Support One**;
Dana Redfern, **The Center for Child & Family**;
Brendan Hayes, **The Family Counseling Center**

Affiliates absent: **Hartwood Foundation**
Tree of Life Services

Call to order @ 6:45pm by Edward McIntosh

Old Business: There will not be a quorum tonight, therefore minutes for the Dec. and Feb. meetings cannot be approved, nor can program expansions for NDUTIME and Clearr Vission.

Ed discussed briefly the upcoming changes to LHRC structure and bylaws that were recommended by the Special Subcommittee which met Feb 1st, 2011.

- [1] meeting presently bi-monthly, but may change to quarterly pending approval by the LHRC
- [2] Affiliates divided into 2 groups which will alternate quarters [Group A meeting 1st and 3rd quarters and Group B meeting 2nd and 4th quarters]
- [3] Affiliates would submit both quarterly and annual reports
- [4] Effective July 1st, 2011, the LHRC cannot collect affiliates fees, however the affiliates are still responsible for supporting the LHRC
- [5] Subcommittee suggested that affiliates elect treasurer [Cherlene Fox, if she will continue]
- [6] Baseline dues of \$100.00 with the understanding that may increase or decrease if necessary
- [7] Effective 07/01/2011, LHRC **must** have 5 members; affiliates need to heavily recruit members for the committee. [committee will interview and forwarding their recommendations to SHRC]
- [8] Recruiting is everyone's responsibility
- [9] Will meet June 7th as planned, to allow time for discussion and implementation of changes
- [10] New agreement for affiliates to sign will be signed at the June meeting

Input from Carrie Flowers that the providers will be responsible for recording minutes and the committee secretary will be responsible for reviewing and verifying the minutes.

Note phone number for The Center for Child & Family Services is incorrect. # is [804] 282-0003

New Business: No quorum, therefore we will go over bi-monthly reports, but will not be able to vote on anything at this meeting. At this time Ed proposed to call a special meeting of the LHRC members for the purpose of voting on programs requesting program expansion and other issues that have been deferred at the past 2 meetings.

Affiliates with nothing to report:

- [1] Attachment & Trauma Institute
- [2] Aunt Ann's
- [3] Braley & Thompson
- [4] Clinical Alternatives
- [5] Family Counseling Center
- [6] Family Focus
- [7] Family Life Services
- [8] Hartwood Foundation
- [9] Institute for Family Ctr. Svcs.
- [10] Lutheran Family Svcs.
- [11] Seton House
- [12] Ctr. For Child & Family Svcs.

Affiliates to report:

- [1] Clear Vision: 1 incident abuse, neglect, exploitation unfounded
- [2] Support One: 1 incident abuse, neglect, exploitation founded; staff member resigned
- [3] Heart Havens: Gerber Morris 1 incident medication error; Perkins 3 medication errors
Incidents founded; 5 rights of medication reviewed and disciplinary action taken
- [4] HAMHDS: 3 incidents; 1 continuation from past meeting reviewed
- [5] Intercept Comm. Based Services: 3 incidents, same client; trying to develop resolution
Intercept Youth Services: 11 incidents; 3 chosen; no abuse, neglect, exploitation
Intercept Fresh Start: 1 incident; no abuse, neglect, exploitation
- [6] Maxwell's Place/Olivia's House: 1 incident of inappropriate behavior by client
- [7] NDUTIME: 2 incidents restraint; 2 incidents peer-on-peer; restraint warranted
- [8] St. Mary's: new representative; no written reports available; defer to June meeting
- [9] Tree of Life: 2 reports; unable to attend; defer to June meeting

Secretary's report:

21 affiliates; 19 present
Reports on 18 affiliates

Treasurer's report:

\$4689.39 opening balance
925.36 liabilities
\$4014.03 ending balance

Advocate's report:

3 page report of incidents due within 24 hours, followed by an investigative report within 10 days in order to close case; not getting investigative reports; fax to Yolanda Smith at [804]524-7398

Reiterated importance of recruiting for the LHRC; If there are not 5 committee members, there is no committee.

Meeting adjourned: 8:20pm by Edward McIntosh

